



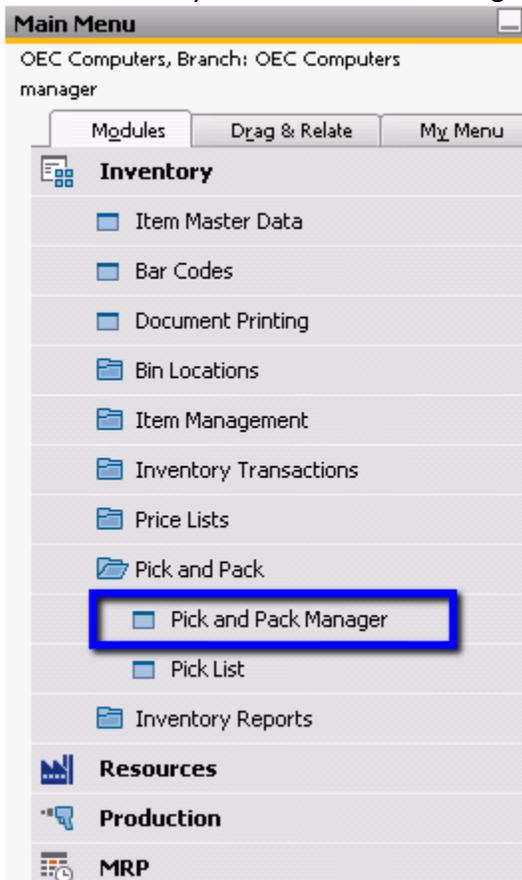
The Pick List is Only a Right Click Away – August 17, 2017

Available starting SAP Business One 9.1

Background

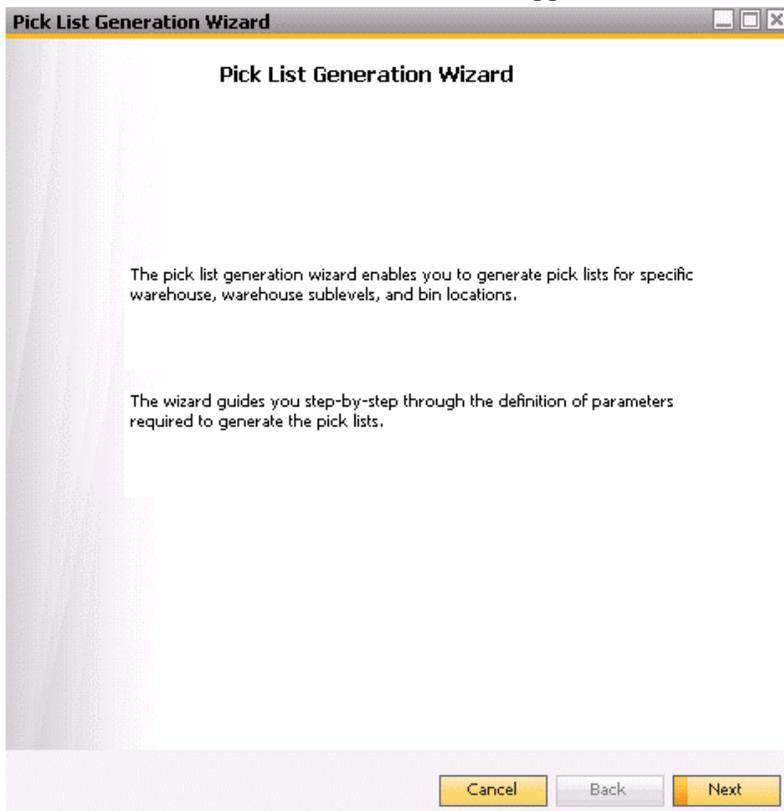
The Pick and Pack Manager allows you to generate multiple pick lists for various source documents according to criteria that you specify, such as sales order numbers and document due dates. You may be familiar with the following steps in the pick list generation process:

Go to Inventory > Pick and Pack Manager

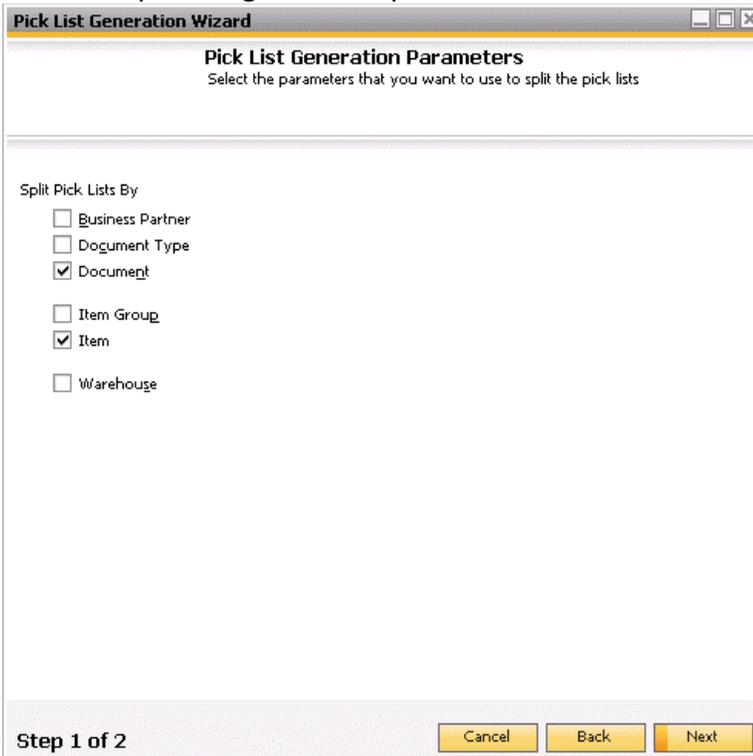


Enter selection criteria and select OK:

Click the Release to Pick List button to trigger the Pick List Generation Wizard:



Select the pick list generation parameters to determine the pick list allocations:



Sales Order

Customer: C30000
 Name: Microchips
 Contact Person: Judy Brown
 Customer Ref. No.:
 Local Currency:

Branch: OEC Computers

Contents | Logistics | Accounting | Attachments

#	Item No.	BP Catalog No.	Item Description	Quantity	Unit Price	Disc...	Tax C...
1	A00001		J.B. Officeprint 1420	1	400.00 \$	0.000	NY
2						0.000	

Sales Employee: Bill Levine
 Owner: Butler, Jayson

- Cancel
- Close
- Duplicate
- Row Details...
- New Activity
- Payment Means...
- Gross Profit...
- Volume and Weight Calculation...
- Opening and Closing Remarks
- Transfer Request
- Item Transfer
- Generate Pick List**
- View Pick Lists
- Related Activities
- Related Down Payment Transactions
- Related Opportunities
- Relationship Map...

Pick lists will be automatically generated if the available to release quantities fulfill the open amount in the source document.

Pick List

Pick Number: 8
 Pick Date: 08/11/2017
 User: manager
 Picker: manager
 Status: Released

Remarks:

#	Trans. Type	Doc. No.	BP Code	Delivery/Due Date	Number	Description	Whse	Whse Name	Ordered	Released	Picked	Avail. to Pick
1	OR	398	C30000	08/01/2017	A00001	J.B. Officeprint 1420	01	General Warehouse	1	1		961

If the available quantity does not fulfill the open quantity, the Pick and Pack Manager will appear for you to confirm the number to release:

Pick and Pack Manager

Open | Released | Picked

Find Document Number:

#	Trans. Type	Doc. No.	BP Code	BP Name	Doc. Row	Delivery/Due Date	Number	Description	Whse	Open	To Release	Avail. to Release	Fulfillment%	Document Date
1	<input type="checkbox"/> OR	399	C30000	Microchips	1	08/31/2017	A00001	J.B. Officeprint 1420	01	1,000	940	940	94	08/11/2017

Viewing Pick Lists

Once pick lists have been generated, you can view pick lists associated with the document. Right click on the document, and select View Pick Lists:

Sales Order

Customer: C30000
 Name: Microchips
 Contact Person: Judy Brown
 Customer Ref. No.:
 Local Currency:

Branch: OEC Computers

Contents | Logistics | Accounting | Attachments

Item/Service Type	Item	BP Catalog No.	Item Description	Quantity	Unit Price	Disc...	Tax C...	Total \$
1	A00001		J.B. Officeprint 1420	1,000	400.00 \$	0.000	NY	
2						0.000		

Sales Employee: Bill Levine
 Owner: Butler, Jayson

- Cancel
- Close
- Duplicate
- Row Details...
- New Activity
- Payment Means...
- Gross Profit...
- Volume and Weight Calculation...
- Opening and Closing Remarks
- Transfer Request
- Item Transfer
- Generate Pick List
- View Pick Lists**
- Related Activities
- Related Down Payment Transactions
- Related Opportunities
- Relationship Map...

If only one pick list has been generated, Business One will display that pick list. If multiple pick lists have been generated for the document, Business One will display a list of the generated pick lists:

List of Pick and Pack

Find:

#	#	Name	Owner	Date	Remarks
1	9	manager		08/11/2017	
2	10	manager		08/11/2017	

Choose Cancel

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