



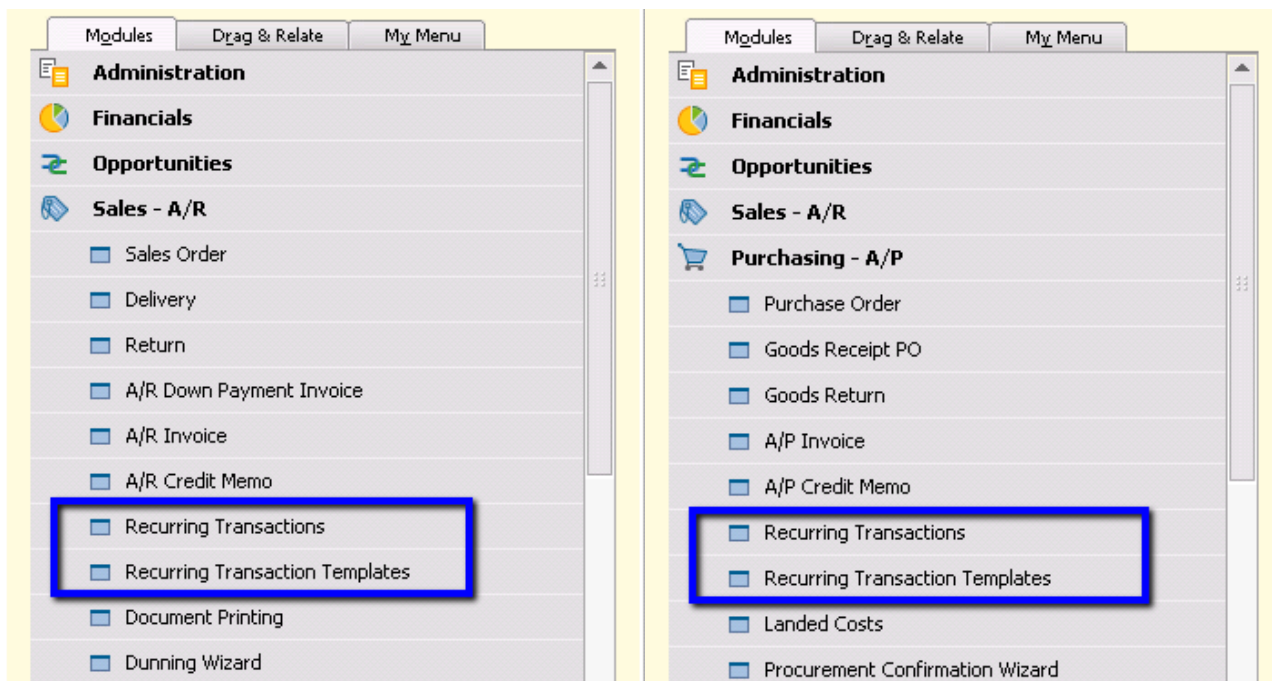
Coffee Break & Learn: Tip of the Week – October 12, 2017

More Options in Recurring Transactions

Available Starting SAP Business One 9.2

Background

Many organizations process certain business transactions on a regular basis. For example, one of your customers may order a certain item every month. In SAP Business One, you can define templates for such recurring transactions using regular sales, inventory, and purchasing document drafts. The templates contain the required business partner, item, accounting, and shipping information as well as recurrence details. You may access the Recurring Transactions and Recurring Transaction Templates under the Sales, Purchasing, or Inventory modules:



Valid Until	Specify the ending date for which the recurring transactions will be valid
BP	Business partner attached to recurring transaction. This field is populated by the document draft created or selected.
Warehouse	Warehouse to which the recurring transaction applies. This field is populated by the document draft created or selected.
Price Update	Specify whether the recurring transaction template updates prices

New in 9.2

In previous versions of SAP, there was an option to trigger the recurring transactions for every given number of days. The following are examples:

Type of transaction	Recurrence Period	Recurrence Date
Transaction to be posted every day	Daily	Every 1
Transaction to be posted every other day	Daily	Every 2
Transaction to be posted every ten days	Daily	Every 10
Transaction to be posted every Monday	Weekly	On Monday
Transaction to be posted every 15 th of the month	Monthly	On 15
Transaction to be posted once per quarter	Quarterly	N/A
Transaction to be posted every day	Daily	Every 1
Transaction to be posted every day	Daily	Every 1

However, the number of days available for the daily recurrence period was limited from 1-10, 15, 30, 45, and 60.

#	Template	Type	Doc No.	Recurrence Period	Recurrence Date	Start Date	Next Exec...
1	SO_1	Sales Order		Daily	Every 1	10/04/2017	10/04/2017

- Every 1
- Every 2
- Every 3
- Every 4
- Every 5
- Every 6
- Every 7
- Every 8
- Every 9
- Every 10
- Every 15
- Every 30
- Every 45
- Every 60

Starting in version 9.2 PL 5, there are more options for selectable values for the daily recurrence period. You may now select anywhere from every 1-60 days.

Additionally, in version 9.2, when opening the recurring transactions window from the business partner master data, you have the option of filtering the list of recurring transactions and displaying only those which have not been executed.

Business Partner Master Data

Code: Manual C30000 Customer Local Currency

Name: Microchips Account Balance: 7,786.43

Foreign Name: Deliveries: 11,983.26

Group: Large Accounts Orders: 7,252.72

Currency: US Dollar Opportunities: 3

Federal Tax ID: US26-487636

Owner:

General | Contact Persons | Addresses | Payment Terms | Payment Run | Accounting | Properties | Remarks | Attachments

Tel 1: 555-0103 Contact Person: Judy Brown

Tel 2: ID No. 2

Mobile Phone: Remarks:

Fax: 555-0104 Sales Employee: Bill Levine

E-Mail: info@microchips.sap.com

Web Site: www.microchips.sap.com

Shipping Type: UPS Red

Password: BP Channel Code:

Factoring Indicator: Technician:

BP Project: Territory:

Industry: Language: English

Business Partner Type: Company

GLN:

Alias Name:

Active From: To: Remarks: Block Sending Marketing Content

Inactive

Advanced

OK Cancel

- View Related Service Calls
- View Related Activities
- View Related Opportunities
- View Related Recurring Transactions
- View Related Sales Blanket Agreements
- View Related Service Contracts
- Create Activity
- Create Service Call
- Create Opportunity
- Create Sales Quotation
- Create Sales Order
- Create A/R Invoice
- Create A/R Credit Memo

You Can Also

Recurring Transactions for Business Partner

Display not executed transactions only

#	Template	Type	Instance	Status	Date	Doc. Total
1	SO_1	Sales Order	1	Not Executed	10/05/2017	758.08 \$
2	IN_1	A/R Invoice	1	Executed	10/05/2017	113.66 \$

OK

Recurring Transactions for Business Partner

Display not executed transactions only

#	Template	Type	Instance	Status	Date	Doc. Total
1	SO_1	Sales Order	1	Not Executed	10/05/2017	758.08 \$

OK

Summary

The options in recurring transactions allows users to automate regularly occurring transactions. The same recurring transaction template window manages transactions for sales, purchasing, and inventory documents. The enhancements included in 9.2 affords you additional options when using

the daily recurrence option and allows you to filter out recurring transactions that have already been executed. When using the above recurring transactions please be aware of the following:

- It is not possible to future date the postings. The confirmation of recurring postings will only display on the dates for which the transactions are scheduled.
- There is an option to create Recurring Postings specifically for manual journal entries. This is found in the Financials module and will be covered in a separate topic.

softengine.com

T: 818.704.7000

F: 818.884.3900

Warner Center Towers
21800 Oxnard Street
Suite 1060
Woodland Hills, CA 91367

